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Health and Safety Policy Statement of Derek Jones Lighting Design

Derek Jones is a qualified First Aider and holds a current Creative Industry IOSH-accredited Health and Safety Passport, evidence of which is available upon request.

PPE Carried: (Are YOU compliant? Links are live)

- Safety Shoes ([SB P, EN20345 compliant](#))
- Hi-Visibility Vest ([EN417 compliant](#))
- Hard Hat ([EN937 compliant](#))

This health and safety policy document is in two parts:

- **Section 1** - Policy statement and undertaking of **Derek Jones Lighting Design**.
- **Section 2** - Statutory duty and obligations of the producer(s) or production.

For health and safety matters with regard to the entertainment industry, [click here](#).

- [Contact the Health & Safety Executive](#):
- [Report an incident online](#) to the Health & Safety Executive.

General Statement of Policy, Duties & Responsibilities

1.1 Policy Statement

Derek Jones Lighting Design recognises and accepts his health and safety duties and responsibilities for providing a safe and healthy working environment (as far as is reasonably practicable) for all personnel (paid or volunteer) and under the **Health and Safety at Work Act 1974, the Fire Precautions (Workplace) Regulations 1997, the Management of Health and Safety at Work Regulations 1999**, other relevant legislation and common law duties of care.

This Statement includes terms such as “*personnel*” and “*employees*”, including both paid and volunteer personnel.

1.2 Undertaking

It is the policy of **Derek Jones Lighting Design** to promote the health and safety of all on-site personnel, volunteers, and of all visitors to the production site premises or location and to that intend to:

- Take all reasonably practicable steps to safeguard the health, safety and welfare of all personnel and visitors at the location.
- Provide, and where possible, provide adequate working conditions with proper facilities to safeguard the health and safety of personnel and to ensure that any work which is undertaken produces no unnecessary risk to the health or safety of individuals.
- Encourage persons on the production site premises or location to cooperate with the producer(s) in all safety matters, in the identification of hazards which may exist and in the proper reporting of any condition which may appear dangerous or unsatisfactory.
- To ensure, when required, the provision and maintenance of plant, equipment and systems of work that they are safe.
- When required to do so to maintain safe arrangements for the use, handling, storage and transport of articles and substances.
- When required to do so provide sufficient information, instruction, training and supervision to enable everyone to avoid hazards and contribute to their own safety and health as well as others.
- Make, as reasonably practicable, safe arrangements for protection against any risk to the health and safety of the general public or other

persons that may arise from the production activities or other external events and instances.

- Make a suitable and sufficient assessment of the risks to the health and safety of employees and of persons, not in the employment of the producer(s) arising out of or in connection with the production activities.
- Provide information to other employees about any risks that those employees and personnel on the production location/site may be exposed to.

This policy statement and/or the procedures for its implementation may be altered at any time by **Derek Jones Lighting Design**. This statement and procedures are to be reviewed in the (autumn) of each year by **Derek Jones Lighting Design** or by other persons appointed by him.

2.1 Statutory Duty of the Producer(s)/Production

The Producer(s)/Production will comply with its duty of care to ensure, as far as is reasonably practicable, the health, safety and welfare at work of its personnel under its engagement and of visitors to its premises whether full-time employees, contractors or volunteers and, in general, to:

- Make workplaces safe and without risks to health, safety and well-being.
- Ensure plant and machinery are safe and that safe systems of work are set and followed.
- Ensure articles and substances are moved, stored and used safely.
- Give personnel/volunteers the information, instruction, training and supervision necessary for their health and safety.

2.2 In particular, the Producer(s)/Production will:

- Assess the risks to the health and safety of its personnel/volunteers whilst they are on-site/location.
- Make arrangements for implementing the health and safety measures identified as necessary by this assessment.
- Record any significant findings of a risk assessment and the health and safety measures arrangements.
- Draw up a health and safety policy statement; including the health and safety organisation and arrangements in force, and bring it to the attention of working personnel.
- Appoint someone competent to assist with health and safety responsibilities.
- Set up emergency procedures.
- Provide adequate First Aid facilities.
- Ensure that the workplace satisfies health, safety and welfare requirements, namely but not limited to:
- Proper ventilation, temperature, lighting and sanitary, washing and rest facilities.
- Make sure that work equipment is suitable for its intended use as far as health and safety is concerned, and that it is properly maintained and used.
- Prevent or adequately control exposure to substances that may damage health.
- Take precautions against danger from flammable or explosive hazards, electrical equipment, noise or radiation.

- Avoid hazardous manual handling operations and, where they cannot be avoided, reduce the risk of injury.
- Provide health & safety surveillance as appropriate.
- Provide free protective clothing or equipment, where risks are not adequately controlled by other means or outside of the PPE requirements as stated in this policy.
- Ensure that appropriate safety signs are provided and maintained.
- Report certain injuries, diseases and dangerous occurrences to the appropriate health and safety enforcing authority.
- **Tiredness can kill!** The producer(s)/production shall provide a work schedule that provides for adequate rest and recuperation. **Derek Jones Lighting Design** has a strict policy of no more than a 12-hour day with an 8-hour break in between each 12-hour shift.

Derek Jones Lighting Design kindly requests that producer(s), suppliers, production personnel and volunteers, respect this policy, a copy of which will be available upon request.

Signed:

A handwritten signature in black ink, appearing to read "Derek Jones". The signature is stylized with a large, sweeping initial "D" and "J".

This document is available for download from derekjoneslighting.com